



Tribal Leadership Council Foundation Charter

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About

Purpose

The purpose of the Tribal Leadership Council Foundation (TLCF) Charter is to establish how the Foundation shall be governed.

Authority

The Board of Directors possesses the ultimate authority to approve, modify, revoke, or suspend these policies.

The President is responsible for overseeing and implementing these policies.

Applicability

This policy is applicable to the following positions:

1. Board of Directors
2. President
3. Vice President
4. Treasurer
5. Foundation Committee Members

Foundation Committee

Appointment

The President shall appoint the members of the Foundation Committee (Committee) to the Tribal Leadership Council Foundation, subject to approval of the Board of Directors.

Term

Committee Members terms shall be for a period of two (2) years and shall be concurrent with the President's term.

Removal

A Committee Member may be removed by a majority vote of the Board of Directors for cause prior to the expiration of their term.

Committee Authority

The Committee shall have the authority and responsibility to operate the Foundation; subject to review of the Board of Directors.

The Committee shall provide reports to the Board of Directors, President, and Vice President as requested.

The Committee shall work with the Treasurer of the Board of Directors for financial matters.

Composition

The Committee shall be comprised of three (3) to seven (7) members. The Committee may be comprised of members of the Board of Directors. The Committee shall have a Chair, Vice Chair, and Secretary. The Chair shall be appointed by the President. The Vice Chair and Secretary shall be selected from amongst the Committee.

Meetings

Calling a Meeting: The Committee shall meet as needed at the call of the Chair, the President, or a written request submitted to the Chair by a majority or the Committee.

Notice of Meetings: Notice of meetings shall be given at least (48) hours in advance.

Quorum: A quorum shall be established for the transaction of business so long as a majority of the Committee members are present either in person or through electronic means so long as all participants can communicate.

Action in lieu of a meeting: The Committee may take action in lieu of a meeting if all members of the Committee consent to voting to action and the consent is documented as

well as the vote being recorded. The Committee shall formalize the action at the next duly called meeting.

Minutes: The Committee Secretary shall forward copies of the Committee meeting minutes to the President and Secretary of the TLC.

Scholarships/Grants

The Committee shall award scholarships and grants in accordance with the budget and/or restrictions placed on funds. All scholarships and grants shall be uploaded to the website with an application.

Applications shall be submitted to submission@triballeadershipcouncil.com

Charitable Contributions

The Committee shall be responsible for awarding charitable contributions and donations to other organizations or promoting TLC within budget guidelines. This does not restrict the President, Vice President, or the Board of Directors from also awarding charitable contributions and donations.

The Foundation shall ensure the TLC and TLCF brand standards are adhered to and that the best image of the organization is upheld.